



Borough of Tamworth

Marmion House,
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HEALTH AND WELLBEING SCRUTINY COMMITTEE

29 December 2017

Dear Councillor

A Meeting of the Health and Wellbeing Scrutiny Committee will be held in **Committee Room 1, Marmion House, Lichfield Street, Tamworth, B79 7BZ on Tuesday, 9th January, 2018 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'ADG', followed by a long horizontal line extending to the right.

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence
- 2 Minutes of the Previous Meeting (Pages 1 - 6)
- 3 Declarations of Interest

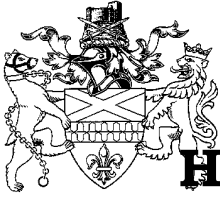
To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

- 4 2017/18 Forward Plan (Pages 7 - 22)**
- 5 Report of the Children and Families Safeguarding Officer (Pages 23 - 36)**
- 6 Update from Chair**
- 7 Update from Staffordshire Health Select Committee**
- 8 Community and Development Services Update (Pages 37 - 38)**
- 9 Inequalities in GP Surgeries Update**
- 10 Work Plan 2017/18 (Pages 39 - 40)**

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709267 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: A James, S Goodall, A Bishop, T Clements, C Cooke, J Faulkner, M Gant, M Oates, R Rogers and County Councillor A Little



**MINUTES OF A MEETING OF THE
HEALTH AND WELLBEING SCRUTINY
COMMITTEE
HELD ON 16th NOVEMBER 2017**

PRESENT: Councillor A James (Chair), Councillors S Goodall, T Clements, C Cooke, A Bishop, J Faulkner, R Rogers and County Councillor A Little

The following officers were present: Janine Bryant (Scrutiny and Corporate Support Officer)

Guest Speakers: Gavin Boyle – Chief Executive Derby Teaching Hospitals NHS Trust, Duncan Bedford – Chief Operating Officer Burton Hospitals NHS Foundation Trust

26 APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillors M Gant and M Oates.

27 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Health and wellbeing Scrutiny committee held on 24th August 2017 were approved and signed as a correct record.

(Moved by Councillor J Faulkner and seconded by Councillor C Cooke)

28 DECLARATIONS OF INTEREST

There were no Declarations of Interest

29 COLLABORATION OF BURTON HOSPITAL NHS FOUNDATION AND DERBY TEACHING HOSPITALS NHS FOUNDATION TRUST

The committee welcomed Gavin Boyle – Chief Executive Derby Teaching Hospitals NHS Trust and Duncan Bedford – Chief Operating Officer Burton Hospital NHS Foundation Trust to the meeting.

A short presentation around the collaboration of Burton Hospitals NHS Foundation Trust and Derby Teaching Hospitals NHS Foundation Trust was given and concluded with a summary of the Five Pledges:-

- We will retain a vibrant district general hospital in Burton including our A&E.
- We will sustain and develop existing specialised services in Derby.
- We will introduce services in our community hospitals at Lichfield and Tamworth that recognise the changing needs of the two populations.
- We will retain patient choice.
- We will only make changes that will improve services and there are no plans to privatise them or make wholesale staff redundancies.

And a question and answer session.

The following questions were raised:-

Councillor J Faulkner

- When talking about the repatriation of the Staffordshire £1 from Birmingham hospitals how do you see this affecting service?

The emphasis remains on patient choice; however the benefits of a closer collaboration or partnership would include access to many specialist areas that are currently available to patients within the Derby area. For example the quality of renal care within Derby enables 40% of patients to receive home dialysis unlike other areas that are operating at only 10% of home dialysis.

- The Sir Robert Peel Hospital is on an extensive area of land and whilst there are ideas of what to build to expand what happens if this is not the case? Projection shows a large increase in the elderly within the Tamworth area so a residential home is a positive step but would require an integration of both social and health care needs.

Currently no decisions have been reached, however it is identified that there is a need to decide what will happen on the site. The offer of a care home could be appropriate with the diminishing number of homes. Partnership of both levels of care social and health would be considered when deciding how to move forward, along with the correct consultation.

- As part of the collaboration there is surely an objective to save funds with the economies of scale, when the process is completed will there be less to spend?

Currently both Trust are operating with a deficit, which is projected to be approximately £43million accumulated if they were to stay separate, this is projected to reduce to around £20million deficit with the merger. However, staffing remains a principal aim and it is believed that the merger will enable recruitment of high quality staff to be attained. Within the

support services duplication of services would cease, but this will be achieved through natural turnover and workforce change and has been taken into account within the plan.

Councillor A James

- At initial presentation it appeared that this collaboration was a takeover by Derby Teaching Hospitals NHS Trust, how has this feeling changed to one of collaboration?

Firstly seek reassurance that the two NHS Trusts are working together within the collaboration and that the whole process has and will continue to be approved by both Governors panels that operate at both Trusts. This has also included the appointment of staff and an announcement of the future board will be communicated within the next few weeks which will have staff from across both Trusts enable the way forward as one organisation.

- What is the GP's awareness of the services that will be on offer as currently there appears to be a direction towards sending patients to Birmingham hospitals, e.g. for endoscopy services? How is this communicated to the local people?

It is recognised that both Community hospitals are currently underutilised and the potential for development. The development of urgent treatment hospitals including GP engagement is the way forward, offering services like frailty clinics and same day GP appointments. At the Sir Robert Peel Hospital the same day appointments are looking to be introduced as early as 7th December 2017.

Within the Sir Robert Peel Hospital, outpatient services are also being developed to enable expertise spinal services; GP gynaecological unit; theatre services; frailty clinics and additional endoscopy theatre by March 2018.

There have been interviews with Tamworth Herald and they have been invited to visit the site in the New Year to see the services in operation. These talks with local media will continue.

- Is there a concern regarding the backlog of maintenance at the Sir Robert Peel Hospital, with other sites available like the George Bryan Centre?

The maintenance is not of concern. The main focus is centred on the footprint of the Sir Robert Peel Hospital and how to consolidate what is being offered on the site to enhance the care offer, along with what could be offered and developed within the future to avoid duplication of service offer.

- Is car parking being investigated at the Sir Robert Peel Hospital, with concerns around the current contractor Parking Eye?

The Executive are unhappy with the current contractor and are keen to see changes in this area. The contract has gone out to tender and within the tender will be a plan to adopt a different method of charging. Current charges are lower than other hospitals. There will be restrictions around the contracts, but this will be explored and taken into account and feedback given.

Councillor T Clements

- Sought confirmation that the Breast Screening services were not removed and that choice is still provided.

This would remain and confirmation of the locations of the mobile screening units provided.

Councillor C Cooke

- When exploring the utilisation of space at the Sir Robert Peel Hospital, what happens if plans fall through and the extra area is not utilised, is there a contingency?

This is part of the overall project and there is a need to provide implementation plans over five years to gain approval for the consolidation. This is driven by the desire to give better quality services and the timescale looks at beginning the long term project in April 2018.

County Councillor A Little

- Within communities repatriation of £40million coming to the economy, Queen Elizabeth and Heartlands have found it difficult to repatriate funds in the past. How can we safeguard the Sir Robert Peel Hospital?

The £40million is not expected as a whole and will be recovered over a period of time. The target figure of £6-7million over the next five years has been set, with nothing in the first year and then increasing year on year.

- With the market share of Burton NHS Trust being smaller than Derby NHS Trust how do you ensure that this is equalized?

There is not a business pyridine in Health Care, but making the partnership work over a large area with the objective of sustaining clinical services is key.

Thanks were extended by the Committee to both representatives for attending the meeting and it was agreed that they were invited to return to the meeting scheduled for 22nd March 2018 to provide further updates.

30 2017/18 FORWARD PLAN

There were no issues identified on the Forward Plan.

31 UPDATE FROM CHAIR

There was nothing to update at the current time.

32 UPDATE FROM STAFFORDSHIRE HEALTH SELECT COMMITTEE

County Councillor A Little advised on the Staffordshire Health Economy and the appointment of Marcus Wameer to be the central contact for all six Staffordshire Clinical Commissioning Groups.

33 WORK PLAN 2017/18

1st February 2018 – Dementia Friendly Update

Clarification will be sought from the newly appointed Chief Operating Officer in respect of this item as it previous fell under the Chief Executive.

Usage of Outdoor Gym Update

There is no way to measure the usage of the gyms and therefore it was proposed by the Chair to remove the item from the work plan.

(Proposed Councillor A James and seconded by Councillor S Goodall. All members in favour.)

New items:

9th January 2018

Report from the Children and Families Safeguarding Officer

22nd March 2018

Update presentation from Burton Hospital NHS Foundation Trust and Derby Teaching Hospitals NHS Foundation Trust

Chair

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TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 December 2017 – 31 March 2018

*Published by Tracey Pointon (Published on 4 December 2017; 14 December 2017; 18 December 2017; 20 December 2018)
01827 709265*

| Conf/Non- on Page 7 | Decision to be taken by/Date | Key Decision | Subject | Portfolio and Contact Officer details/Author | Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation | Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>) |
|---------------------------|------------------------------------|-----------------|---------|---|--|---|
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|------|---|-----|---|---|--|--|
| Open | Cabinet 30 Nov 2017 Council 12/12/17 | Yes | <p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice</p> | Portfolio Holder for Assets and Finance Joanne Goodfellow joanne-goodfellow@tamworth.gov.uk | | Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18 |
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| Open | Cabinet 30 Nov 2017 Council 12/12/17 | Yes | Local Council Tax Reduction Scheme 2018/19 onwards To advise Members of the results and feedback from the recently undertaken consultation on the proposed Local Council Tax Reduction Scheme from 2018 onwards. To review the consultation feedback when considering potential changes to be applied in the 2018/19 onwards Local Council Tax Reduction Scheme | Portfolio Holder for Assets and Finance Stefan Garner, John Wheatley, Jane Smith Director of Finance stefan- garner@tamworth.gov.uk , Executive Director Corporate Services john- wheatley@tamworth.gov. uk, Interim Head of Benefits Jane- Smith@tamworth.gov.uk | Online consultation process | Local Council Tax Reduction Scheme 2018/19 onwards |
| Open | Council 12/12/17 | Yes | Constitution Reveiw and Update | Portfolio Holder for Assets and Finance Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k | | Constitution Reveiw and Update |

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|--------|-----------------------------|-----|--|--|--|---|
| Open | Council 12/12/17 | Yes | Regulation of Investigatory Powers Act 2000, Adoption of Policy and Procedure (2016/17) Yearly update on RIPA 2000. | Portfolio Holder for Assets and Finance Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk | | Regulation of Investigatory Powers Act 2000, Adoption of Policy and Procedure (2016/17) |
| Exempt | Cabinet 14/12/17 | Yes | Snowdome Swimming Provision To update and seek approval to renew the existing provision of swimming contract with Snowdome leisure. | Portfolio Holder for Communities and Wellbeing Neil Mason Head of Community Leisure neil-mason@tamworth.gov.uk | | Snowdome Swimming Provision |

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| Open | Cabinet 14/12/17 | Yes | <p>Revised Tell Us Policy</p> <p>The Tell Us Policy has been the Councils main feedback mechanism used by customers. This policy has been updated in line with best practice.</p> | <p>Portfolio Holder for Assets and Finance Tracey Tudor Head of Customer Services tracey-tudor@tamworth.gov.uk</p> | <p>Discussions with Heads of Service, Directors, former Chief Executive, sought best practice from the LGO, attended the tenants participation group meeting.</p> <p>Local Government Ombudsman - best practice. Tenants Panel. Heads of Service Other Local authorities CMT</p> | Revised Tell Us Policy |
| Exempt Page 11 | Cabinet 14/12/17 | Yes | <p>Revisions to the Harrassment, Assault and Threats Policy</p> <p>The HAT policy is in operation for the protection of officers, elected members and the councils representatives.</p> <p>Minor amendments have taken place as a result of a review of the Policy.</p> | <p>Portfolio Holder for Assets and Finance Tracey Tudor Head of Customer Services tracey-tudor@tamworth.gov.uk</p> | <p>discussions with key officers.</p> <p>HAT task and finish group, heads of service and officers.</p> | Revisions the Harrassment, Assault and Threats Policy |

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| Open | Cabinet 14/12/17 | Yes | <p>Managing Unreasonable Customer Behaviour Policy</p> <p>This policy bridges a gap that has been identified between the HAT Policy and the Tell Us Policy as a result of officers and elected members facing more challenging behaviour from customers when delivering services on behalf of the Council.</p> | <p>Portfolio Holder for Assets and Finance Tracey Tudor Head of Customer Services tracey-tudor@tamworth.gov.uk</p> | <p>Sought best practice from other authorities and the Local Government Ombudsman.</p> <p>Discussed with Heads of Service and CMT.</p> <p>Officers.</p> | Managing Unreasonable Customer Behaviour Policy |
| Exempt | Cabinet 25/01/18 | No | <p>Tamworth Enterprise Centre Budget and Business Plan</p> <p>Business Plan for TEC up to March 2021 with associated budgets</p> | <p>Portfolio Holder for Regeneration Matthew Fletcher Economic Development Officer matthew-fletcher@tamworth.gov.uk</p> | | Tamworth Enterprise Centre Budget and Business Plan |

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| Open | Cabinet 25/01/18 | Yes | <p>Lettable Standard for Council Tenants</p> <p>The efficient management of void/empty properties within the Councils housing stock is crucial to reducing rent loss as well as minimising applicants time on the housing register. The void lettable standard will set out the service offer for prospective council tenants aimed at improving overall tenancy satisfaction and sustainment of people in their own homes.</p> | <p>Portfolio Holder for Housing Services Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk</p> | <p>Tenant Consultative Group (TCG)</p> | <p>Lettable Standard for Council Tenants</p> |
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| Open | Cabinet 25/01/18 | No | <p>Building Contract For The Reinstatement Of 14 & 15 Madrona Following a Fire</p> <p>This report seeks authority to enter in a standard form of building contract for the reinstatement of 14 & 15 Madrona following a fire.</p> | <p>Portfolio Holder for Housing Services Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk</p> | <p>Consultation with Housing and Finance</p> <p>Tina Mustafa Roger Bennett</p> | <p>BUILDING CONTRACT FOR THE REINSTATEMENT OF 14 & 15 MADRONA FOLLOWING A FIRE</p> |
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| Open | Cabinet 25/01/18 | Yes | <p>Draft Budget & Medium Term Financial Strategy 2018/19</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 24th January 2017 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2018/19; Housing Revenue Account budget for 2018/19; Capital Programme; & Medium Term Financial Strategy.</p> | <p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p> | <p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p> | Draft Budget & Medium Term Financial Strategy 2018/19 |
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| Open | Cabinet 25/01/18 | Yes | Business Rates Income Forecast 2018/19 To report to and seek endorsement from Members on the Business Rates income forecast for 2018/19 under the Business Rates Retention Scheme | Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk | | Business Rates Income Forecast 2018/19 |
| Open Page 16 | Cabinet 25/01/18 | Yes | North Warwickshire Draft Submission Local Plan Consultation Update to Cabinet report of 16th March 2017 advising on latest stage of the North Warwickshire Local Plan and agree a response to the consultation. | Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk | | North Warwickshire Draft Submission Local Plan Consultation |
| | Cabinet 25/01/18 | Yes | Tamworth Castle HLF Project Authorisation | Portfolio Holder for Environment and Culture Thomas Hobbs thomas- hobbs@tamworth.gov.uk | | |

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| Exempt | Cabinet 25/01/18 | Yes | <p>Enforcement Agents Services</p> <p>To procure for Enforcement Agent services</p> | <p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p> | | Enforcement Agents Services |
| Exempt | Cabinet 22/02/18 | Yes | <p>Council Housing Repairs Delivery Options</p> <p>The report will detail the options for the future delivery of the repairs and investment service for its councils housing stock.</p> | <p>Portfolio Holder for Housing Services Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk</p> | Tenant Consultative Group (TCG) | Council Housing Repairs Delivery Options |

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| Open | Cabinet 22/02/18 | Yes | <p>The Council's Strategic Approach to Housing and Wellbeing</p> <p>To agree the Council's revised strategic approach to housing and well-being that will support Corporate Priorities, especially those concerning "Living a quality life in Tamworth" and direct the delivery of the Councils supporting housing plans and strategies.</p> | <p>Portfolio Holder for Housing Services Steve Pointon Head of Strategic Housing Services stephen-pointon@tamworth.gov.uk</p> | | The Council's Strategic Approach to Housing and Wellbeing |
| Open | Cabinet 22/02/18 | No | <p>Write Offs 01/04/17 - 31/12/17</p> <p>Members endorse debt written off for the period 01/04/17 - 31/12/17</p> | <p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p> | | Write Offs 01/04/17 - 31/12/17 |

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| <p>Open</p> | <p>Cabinet 22 Feb 2018</p> <p>Council 27/02/18</p> | <p>Yes</p> | <p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2018/19</p> <p>For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2018/19 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2018/19;</p> <p>Housing Revenue Account (HRA) budget for 2018/19;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003</p> | <p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p> | <p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p> | <p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2018/19</p> |
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

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|---|---|
| 1 | Information relating to any individual. |
| 2 | Information which is likely to reveal the identity of an individual. |
| 3 | Information relating to the financial or business affairs of any particular person (including the authority holding that information). |
| 4 | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. |
| 5 | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. |
| 6 | Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment. |
| 7 | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. |

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Health & Wellbeing Scrutiny Committee

9th January 2018

Report of the Children & Families Safeguarding Officer

SAFEGUARDING CHILDREN AND ADULTS AT RISK OF ABUSE AND NEGLECT EXEMPT INFORMATION

None

PURPOSE

The purpose of the report is to provide a biannual safeguarding update to the Health & Wellbeing Scrutiny Committee.

RECOMMENDATIONS

That Members:

Review the report and raise any questions in relation to the content with the Solicitor to the Council and Monitoring Officer in collaboration with the Portfolio Holder for Communities and Public Health, and thereafter endorse.

EXECUTIVE SUMMARY

Tamworth Borough Council has a legal responsibility to safeguard children and adults with care and support needs from abuse and neglect. The safeguarding children and adults at risk of abuse and neglect policy and procedure provides the framework for safeguarding, and demonstrates the Council's commitment to safeguard children and adults at risk.

Safeguarding is integrated into the day-to-day operations of the Council. The Council responds to all safeguarding concerns raised in line with the safeguarding procedure. Reporting of concerns is fundamental in ensuring that children and adults at risk receive the necessary support to safeguard and promote their welfare.

The following information provides an overview of the number of safeguarding referrals received and an update on the safeguarding work that has taken place since the last update provided to the Committee on the 23rd March 2017.

Safeguarding Statistics

The end of year statistics for 2016/17 saw a slight increase in the total number of referrals from the previous year, in total 75 concerns were raised through the Council's reporting procedure, 43 safeguarding concerns were in relation to adults and 32 related to children (See Appendix 1).

Safeguarding Children and Adults at risk of Abuse and Neglect Policy and Procedure

The safeguarding policy was recently updated to reflect a change in personnel and the definition of Child Sexual Exploitation.

Going forward, and in line with the review of the generic district councils' safeguarding policy by the Staffordshire Safeguarding Children Board Policies & Procedures Subgroup, a full review of the safeguarding policy has taken place and been endorsed by both boards.

Safeguarding Training

A rolling programme of safeguarding training is in place, Level 1 safeguarding training must be refreshed every three years. A number of service specific safeguarding workshops have taken place for housing staff and community safety staff.

Two of these sessions were co-delivered with the Staffordshire County Council Adult Safeguarding Training Manager.

2016-2017 Level 1 training statistics

Face to face sessions delivered to TBC staff by Children and Families Safeguarding Officer

Quarter 1 training session – 35 attendees
Quarter 2 training session – 18 attendees
Quarter 3 training sessions – 12 attendees
Quarter 4 training sessions – 20 attendees

Further training is scheduled to take place in January 2018 for CMT.

Taxi Driver Training delivered by Children and Families Safeguarding Officer

Three taxi driver safeguarding training sessions for new drivers have been scheduled to take place for 2017/18. The licensing team is responsible for booking drivers and passenger assistants on to sessions and the training is delivered by the Children and Families Safeguarding Officer. We have also produced a taxi guidance leaflet that will complement the training but can also refresh on what was highlighted at the training.

Also along with this new safeguarding posters and coasters will be printed for staff to know who to contact for support, advice and to make referrals.

Community and Voluntary Sector Training

Two safeguarding sessions have been delivered to Homestart volunteers in July. Support has also been offered to a number of voluntary groups in relation to developing their safeguarding policies and procedures.

The Arts and Events Manager, Partnership Funding Officer, Community Sports Manager and the Children and Families Safeguarding Officer met with the Local Authority Designated Officer (LADO) in July to discuss strengthening safeguarding arrangements when working with arts and performance groups and voluntary sector grant funded groups.

The meeting was very positive and resulted in the development of a safeguarding pack that will be provided to all relevant groups.

Staffordshire Safeguarding Children Board (SSCB) and Staffordshire & Stoke-on-Trent Adult Safeguarding Board (SSASPB)

The District Council Safeguarding Subgroup continues to meet quarterly, sharing good practice and delivering against the business plan. Matters raised at Board level that impact on District Councils are discussed within this forum. The Council received feedback on the Section 11 audit submission and provided clarity to the Board in relation to three sub standards.

Section 11 Audit

The safeguarding board has decided that next year will be a peer audit process to which Tamworth will be joined up with Litchfield to look at our process around section 11 compliance.

During 2016/17 we undertook a 3 sub standards Section 11 audit, so a Peer Section 11 audit is due for this year. The board is trying something different this year and asking partner agencies to **send a representative from their organisation** to a one day event to share the progress made against the standards and what impact the actions taken have had on children young people and their families during facilitated discussions. This day will have a particular focus on neglect and the toxic trio, one of the Boards' two priorities and discussions will evaluate the evidence provided by agencies and provide challenge where appropriate.

The SSASPB have requested district councils to provide assurance in relation to safeguarding standards in the Staffordshire adult safeguarding audit. There is not a statutory duty on district councils to complete this audit; however it has been agreed that completing the audit strengthens safeguarding arrangements at a district level and provides assurance to the Board that district councils are meeting their adult safeguarding requirements.

The Council has supported the work of the SSCB in relation to a serious case review by completing an individual management review report. The Children and Families Safeguarding Officer has attended a number of panel meetings in relation to the review. Learning from the review will be disseminated via safeguarding training. Any recommendations will be actioned.

Update on work streams and current areas of work

The strengthening of safeguarding arrangements at Anker Valley football pitches has been completed; new application forms with additional safeguarding requirements have been uploaded to the website.

Small Business Development

The Children and Families Safeguarding Officer has worked alongside the Economic Development Team to incorporate safeguarding information into small business development grant applications. Startup businesses working with children or adults with care and support needs must have robust safeguarding measures in place if they are to be considered for funding.

Wates

A meeting took place in May with Wates to discuss safeguarding requirements in relation to delivery of service. Wates have an identified safeguarding lead responsible for dealing with any concerns raised and delivering appropriate safeguarding training to operatives. It has been agreed going forward that regular safeguarding meetings will take place. At present we are looking at updating the current Help Something's Not Right concerns cards.

Licensing Trade

In conjunction with the licensing and graphics team a safeguarding children awareness leaflet for the licensed trade has been produced. The content includes information on recognising and responding to Child Sexual Exploitation concerns. The leaflet will be distributed to all licensed premises alongside the SSASPB safeguarding adults leaflet.

Winter Night Shelter Project

The Children and Families Safeguarding Officer is currently working to support local churches with the Winter Night Shelter Project. A meeting with the newly appointed night shelter coordinator will take place on the 21st September. This meeting will provide an opportunity to offer support and assistance to the project in relation to safeguarding arrangements.

Multi-Agency Partnership Working

To effectively safeguard children and adults at risk from abuse and neglect appropriate sharing of information is paramount. Multi-agency partnership working arrangements in Tamworth continue to develop and strengthen. The Tamworth Vulnerability Partnership continues to be well supported by key agencies. The Children and Families Safeguarding Officer attends and records the minutes at the weekly TVP meeting.

Child Sexual Exploitation Panel meetings

The Staffordshire Multi-agency CSE Panels continue to grow and develop with the help and support offered by partner agencies and practitioners across the county. Relevant information from the TVP is shared with the CSE panel and action in relation to disruption is carried out by the Community Safety Partnership. The Council has also become a member of NWG (formerly The National Working Group for Sexually Exploited Children and Young People)

- Providing support and guidance to practitioners at an operational level.
- Assisting local authorities, police forces, local safeguarding boards and other organisations with strategic planning and responses to CSE.
- Supporting professionals via a resources library, containing a wide range of tools aimed at addressing CSE.
- Operating an out-of-hours helpline for professionals who require immediate assistance.
- Developing a register of skills and knowledge consisting of practitioners and agencies that can be deployed to assist professionals and agencies in tackling CSE.
- Helping agencies to 'operationalise' recommendations from reviews, inspections and operations.

Outdoor Market

Working with the Head of Community Safety and representatives from LSD Promotions the Children & Families Safeguarding Officer is reviewing and strengthening safeguarding requirements in relation to the outdoor market.

A session will take place for market stall operators and stall holders on the 24th of October.

Modern Slavery

The Children & Families Safeguarding Officer alongside the Solicitor to the Council is currently undertaking a piece of work in relation to Modern Slavery. It is essential that we understand all potential modern slavery risks related to Council business and to put in place steps that are aimed at ensuring that there is no slavery or human trafficking in our business, or in our supply chains. A Modern Slavery and Transparency Statement has been produced and has been published on Tamworth Borough Council website. A copy of the statement is attached to this report (see Appendix 2) https://www.tamworth.gov.uk/sites/default/files/misc_docs/Modern-Slavery-Statement-for-Website.docx

OPTIONS CONSIDERED

This report is prepared at the request of the Portfolio Holder for Communities and Public Health, the only option apart from producing the report, would be to not produce a report.

RESOURCE IMPLICATIONS

There are no immediate financial implications arising from this report. The cost of training and materials will be met from existing budgets.

LEGAL/RISK IMPLICATIONS BACKGROUND

The Safeguarding Children and Adults at Risk of Abuse and Neglect Policy has been risk assessed and no significant risks exist. From a legal perspective the authority is meeting its expectations and requirements in relation to vulnerable children and adults at risk.

SUSTAINABILITY OPTIONS

The policy and staff in this important service will continue to operate locally and in conjunction with partners to sustain the levels of support, training and guidance required.

BACKGROUND INFORMATION

Tamworth Borough Council has both a legal and moral duty to protect vulnerable children and adults at risk from harm. The Children Act 1989 and 2004 along with the associated government statutory guidance sets out our legal responsibilities for protecting children. The Care Act 2014 along with associated government statutory guidance recognises and reinforces that organisations make a significant contribution to adult safeguarding.

Where a member of staff has concerns that a child or an adult with care and support needs, is at risk of, or is suffering abuse or neglect they must report these concerns.

REPORT AUTHOR

Children & Families Safeguarding Officer, Stephanie Ivey and Jackie Hodgkinson

Appendices

Appendix 1 Key performance indicator information – number of safeguarding referrals raised through the safeguarding process

Appendix 2 Draft Modern slavery statement

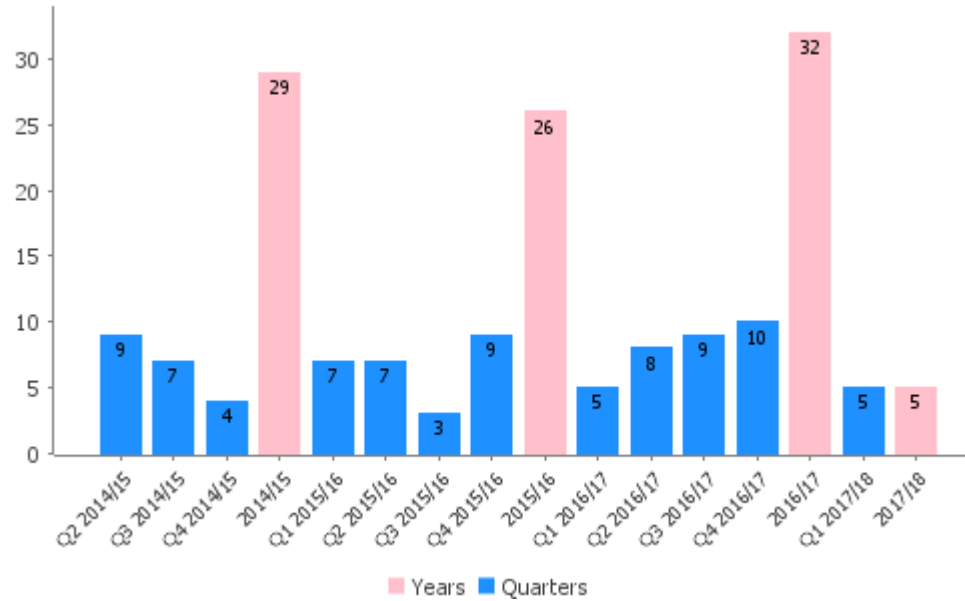
Safeguarding Performance Indicators

Performance Indicator

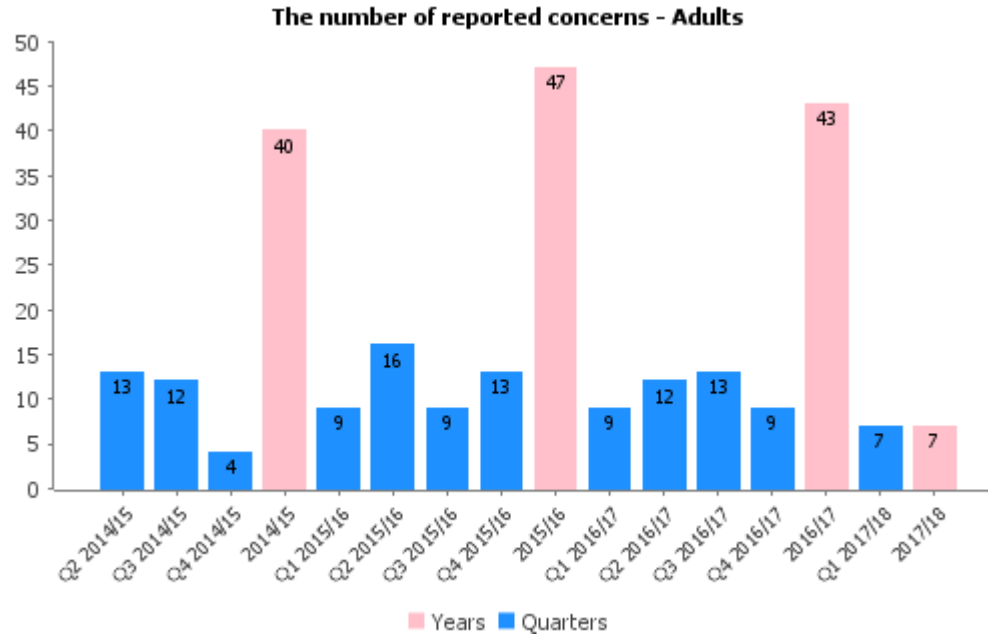
Trend Chart

The number of reported concerns - Children

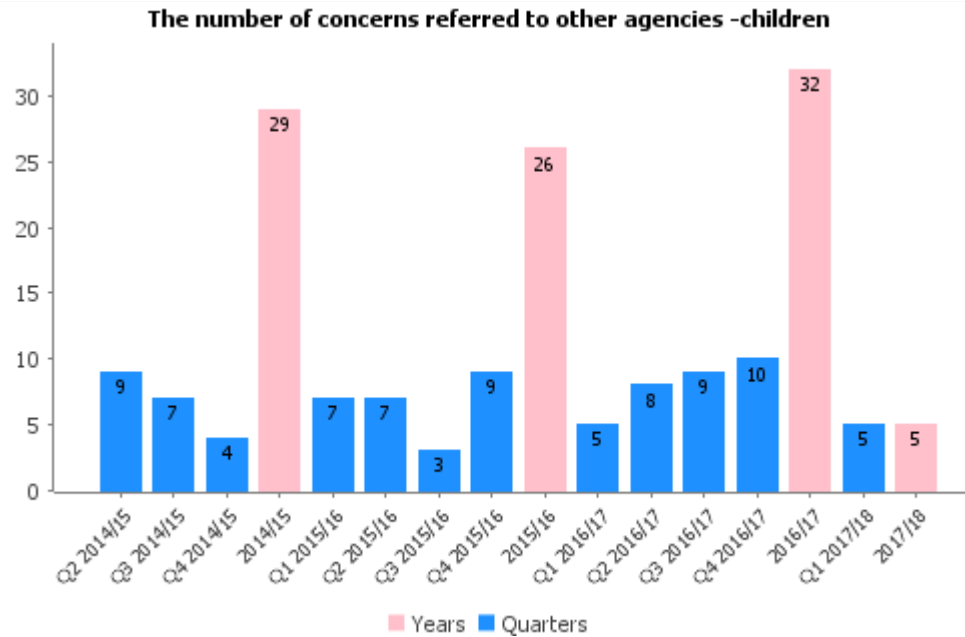
The number of reported concerns - Children



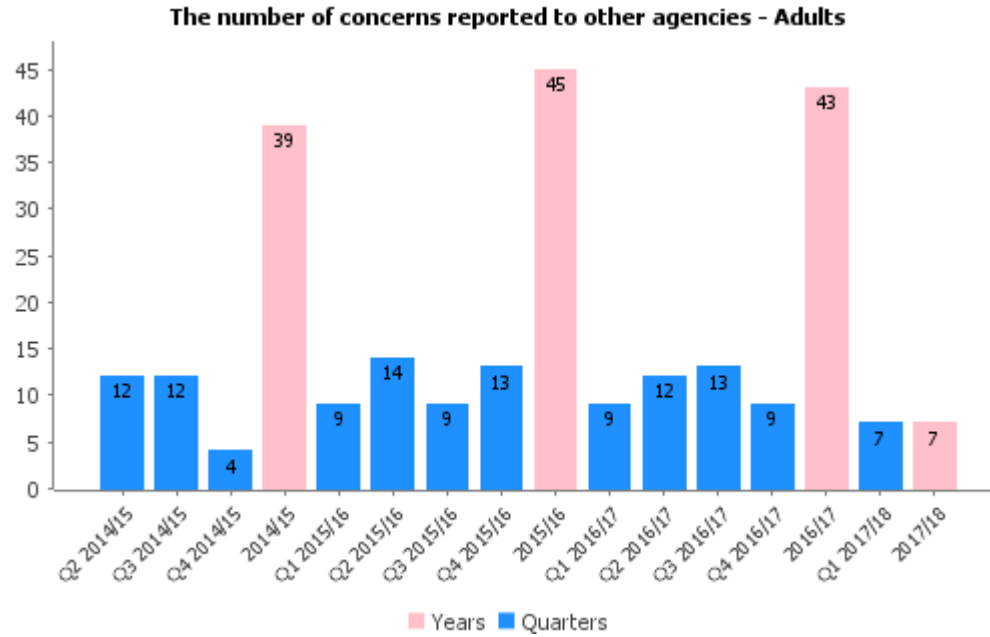
The number of reported concerns - Adults



The number of concerns referred to other agencies - children



The number of concerns reported to other agencies - Adults



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Modern Slavery Statement 2016/17

The Modern Slavery Act 2015 requires organisations supplying goods or services with a turnover of above £36 million to prepare and publish an annual 'Slavery and Human Trafficking Statement'. The Statement must set out the steps an organisation has taken, if any, during its financial year to ensure that slavery or human trafficking is not taking place in its supply chain. In addition to the Council's responsibility as an employer, it also acknowledges its duty as a Borough Council to notify the Secretary of State of suspected victims of slavery or human trafficking as introduced by section 52 of the Modern Slavery Act 2015.

What is Modern Slavery?

Modern slavery is an international crime, affecting an estimated 29.8 million slaves around the world. It is a growing global issue that transcends age, gender and ethnicities. It includes victims who have been brought from overseas and vulnerable people in the UK, who are forced to illegally work against their will across many different sectors such as agriculture, hospitality, construction, retail and manufacturing. In 2014, the Home Office estimated there were between 10,000 and 13,000 potential victims of modern slavery in the UK.

Our Policy

Tamworth Borough Council adopts a zero-tolerance position on known violations of anti-human trafficking and anti-modern slavery laws. We are committed to improving our practices and ensuring there is no modern slavery or human trafficking in any part of our business and in so far as is possible requiring our suppliers to hold similar ethos.

Our Structure

The Council is located in the south east corner of Staffordshire. The district covers 11.91 square miles, is the smallest of the eight Staffordshire districts and has a population of approximately 77,200. The Council's 2016/17 annual turnover was £70,788,000. The Council provides a range of services to residents, businesses and visitors. This includes waste collection and recycling, collection of council tax and business rates, housing, homeless support, parks and open spaces, planning and building control, street cleaning, promoting economic growth and regeneration, environmental health, leisure services, community safety and election administration. Services are delivered through a mixture of direct provision, commissioned services, contracted services, joint/shared services and partnerships.

Policies and Procedures

We have a number of policies and procedures in place that contribute to ensuring modern slavery does not occur in our business or supply chains, these include:

Safeguarding

The Council embraces its responsibility to develop, implement and monitor policies and procedures to safeguard the welfare of children and 'adults at risk' and has a comprehensive policy which all staff and councillors are required to read and work within. The Council works within multi-agency partnerships to protect and safeguard people and has identified two lead officers for modern slavery.

Recruitment

The Council currently has 443 employees and uses robust recruitment processes, in line with UK employment laws, including 'right to work' document checks and contracts of employment.

The Council operates a Job Evaluation Scheme to ensure that all employees are paid fairly and equitably. When the Council uses employment agencies to source labour it verifies the practice of any new agency it is using before accepting workers from that agency.

Code of Conduct

The Council's Employee Code of Conduct and Members' Code of Conduct makes clear to employees and members' the actions and behaviours expected of them when representing the Council. The Council strives to maintain the highest standards of employee and member conduct and ethical behaviour and any breaches are investigated.

Whistleblowing

The Council encourages all its employees, customers and other business partners to report any concerns related to the direct activities or the supply chain of the Council. The Council's whistleblowing procedure is designed to make it easy for employees to make disclosures, without fear of retaliation.

Supply Chains

The Council recognises that the organisation is exposed to greater risk when dealing with contractors and service suppliers. The Council has a wide range of suppliers delivering services across all directorates. The Council aims to reduce the risk of modern slavery in its supply chain by undertaking the following actions:

- Where appropriate require key contractors to have safeguarding policies, procedures and training in place, in addition to providing confirmation of compliance with the Modern Slavery Act
- Consider modern slavery factors when making procurement decisions
- Include modern slavery criteria in specification and tender documents where appropriate.
- Evaluate specifications and tenders

Employee Training

The Council wants its employees to understand more about this growing issue and how to report any suspicions they may have, whether in a work or

personal context. Information on Modern Slavery was incorporated into the Council's safeguarding policy and also included within Level 1 safeguarding awareness training in 2016. At present any concerns can be reported to the Safeguarding Officer.

Looking Forward

Going forward the Council will strengthen its approach to tackling modern slavery by:

- Ensuring modern slavery information is available to all staff
- Commissioning a bespoke modern slavery training session to all staff and members
- Developing a range of resources for staff and making this information available on our website
- Mapping supply chains to understand where modern slavery and human trafficking risk lies
- Undertaking risk assessments where deemed necessary
- Gaining better understanding of our suppliers structure, business and supply chains
- Identifying services that are more vulnerable to modern slavery and seeking assurance that their supply chain is free of modern slavery and human trafficking
- Considering how we seek assurance from small to medium – sized enterprises (SME) that they comply with the Modern Slavery Act.
- Identifying key performance indicators to measure the effectiveness of our procurement process Encouraging suppliers and contractors to take their own action and understand their obligations to the requirements.

This statement has been approved by the Council's Senior Management Team. It will be reviewed and updated within six months and thereafter reviewed and updated annually. The statement with associated actions will be reported to Audit & Governance Committee and Cabinet each year for monitoring and assurance purposes.



Andrew Barratt
Chief Operating Officer
November 2017

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WORK PROGRAMME PROPOSAL

Strategic Priority:- _____

Cabinet Member:- Cllr Stephen Doyle

| Proposer | Proposed subject for Scrutiny Review | Reasons for Proposal | Purpose of proposal - What do you hope will be achieved? | Objectives of Proposal – What might change? | Officer support (if any) |
|-------------------|---|--|---|---|--|
| Cllr Andrew James | Community and Development Services Update | To allow the Health and Wellbeing committee to receive details of the Community and Development Services review prior to it going to Cabinet to allow the committee members to scrutinise and input into the review. | To ensure the Community and Development Services review has been scrutinised and received input from members. | The Community and Development Services review prior to its submission to Cabinet. | The Officer leading the review to attend the meeting of the Health and Wellbeing committee on 9 January to support the Cabinet Member for Communities and Wellbeing. |
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Health and Wellbeing Scrutiny Work Plan

| Work Plan 2017 - 2018 | |
|-------------------------------------|---|
| DATE | SUBJECT |
| 9th January 2018 | Community and Development Services update |
| 9th January 2018 | Inequalities in GP surgeries update |
| 1st February 2018 | Dementia Friendly update |
| 29th March 2018 | Corporate Plan update |
| TBC | Sustainability and transformation plan |

| Upcoming Health and Wellbeing Scrutiny Committee Meetings |
|--|
| Tuesday 9 th January 2018 |
| Thursday 1 st February 2018 |
| Thursday 29 th March 2018 |

| Upcoming Relevant Accountability Sessions/County Council Meetings |
|--|
|--|

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